

March 6, 2015

Dear members of the O'Brien Institute's International Scientific Advisory Group:

Re: ADVANCE READING MATERIALS FOR YOUR CALGARY VISIT

We look forward to seeing you back in Calgary on March 12. The recently named O'Brien Institute for Public Health is at an exciting juncture, having secured a philanthropic commitment to its ongoing operations. Your insightful advice will inform our next steps, as we allocate a higher level of resources toward our dual goals of research excellence and societal impact.

The format of the visit has been planned in an effort to make the most of your time in Calgary.

- Dr Tom Feasby, former Dean of the University of Calgary Cumming School of Medicine, will once again Chair all meetings, and be able to provide or secure clarifying information as necessary.
- An experienced facilitator (Dr Gail MacKean) will take notes and help compile your feedback. Work sessions have been scheduled in order to bring the feedback report to a state of near completion before your departure.
- A template of the feedback report has been provided, in anticipation that this may help organize your thoughts and questions for the meetings, but it is not intended to be prescriptive.
- The content and attendees of the meetings outlined in the agenda are being organized to complement the attached documentation, and thereby inform your opinions of the Institute.

Please find attached the documentation listed below, which are intended to inform your preparation for the on-site meetings. All documents have been provided electronically, and many of them contain links to supplemental information that you may wish to browse for additional details. In case it is useful for you during your travels, the materials are also being compiled at a [central site](#) that we invite you to bookmark in your web browser. If you prefer to receive hard copies of any of the documents, let us know and we would be pleased to forward them by courier.

Thank you for continuing to contribute to the international review process for the O'Brien Institute. Your first review was extremely useful in helping us reach the current state of the Institute, and we look forward to advancing to the next level with your input.

William Ghali
Scientific Director

Lynn McIntyre
Associate Scientific Director

Jamie Day
Administrative Director

Attachments

1. ISAG Agenda
2. Progress Report
3. Research Impact Assessment
4. ISAG feedback report template