O'Brien Institute for Public Health Faculty Mentorship Program

**Matching Process** 

- 1. OIPH member submits Mentorship Program Intake Form and CV
- 2. Coordinator adds Mentor registrants to Program database
- 3. Coordinator forwards Mentee Intake Form and CV to OIPH Mentorship Portfolio Lead
- 4. OIPH Mentorship Portfolio
  Lead matches mentor and
  mentee based on key word
  search in database, from
  overlapping areas of research
  interests and other indicated
  criteria (2-3 potential matches
  are chosen)
- 5. OIPH Mentorship Portfolio Lead sends potential matches to coordinator and OIPH administrator

- 8. Coordinator contacts potential mentors in mentee's order of preference until match is made or an alternative match is found
- After mentor agrees to match, mentee and mentor are contacted by Coordinator to begin mentoring relationship
- 6. Coordinator informs the mentee of their potential matches and asks them to rank them in order of preference
- 7. OIPH mentee applicant ranks mentor matches in order of preference and sends back to coordinator